

## NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA  
[clerk@northduffieldpc.co.uk](mailto:clerk@northduffieldpc.co.uk) [www.northduffieldpc.co.uk](http://www.northduffieldpc.co.uk)

### MINUTES of the Parish Council meeting held on 5<sup>th</sup> December 2024 Chapel Schoolroom, North Duffield

#### Part 1

**24168. In attendance and declarations of interest:** Cllrs. R Arrand, S Brown, S Donoghue, R Hemingway (Chair), M Patten, Cllr L Richardson, M Walton, Cllr B Wells. S Look (Clerk). Members of the public.

**24169. Apologies:** D Wint and Divisional Cllr Arthur. **Declarations of interest:** None.

**24170. Minutes** of the Parish Council monthly meeting held on Thursday 7<sup>th</sup> November 2024 were proposed by Cllr Brown, seconded by Cllr Walton and unanimously agreed as a true and accurate record.

#### **24171. Receive Divisional Councillor report:**

Divisional Councillor not present. Cllr Arthur reported that the final date for the collection of green bins in 2024 is Friday 6<sup>th</sup> December. They will restart next year. There was members budget seminar on 4<sup>th</sup> December and it is proposed that the Green Bin Charges/Tax will be increased by inflation plus £1 next year.

The works on the toll bridge into Selby and the swing bridge on the by-pass are now all complete. North Yorkshire Councils Corporate Plan for the new boundaries has now been approved by the Executive at County Hall and has been forwarded to the boundary commission who will now look at the plan and decide whether it fits the criteria. Once the boundary commission has examined the plan and made any adjustments it will then go out for consultation before the boundary commission makes its final proposals. For the Cliffe and North Duffield Division the Corporate Plan proposes to take out Osgodby (which will go into a new Barlby and Osgodby Division) and add in Skipwith, Thorganby and Escrick. The name of the Division is proposed to be Cliffe and Escrick. Police Liaison Officer, PCSO Hannah Gaskell, for the area is now in situ and happy to attend a PC meeting if she is on shift and if there are any issues to discuss. Resolved to send the meeting dates.

#### **24172. Highways:**

- i. The Community Speedwatch was not done in November. Cllr Wells is investigating adding another area on York Road to the community Speedwatch campaign now that the speed limit has been extended towards Skipwith. It was noted that a new member has expressed an interest in joining the team. Cllr Wells to follow this lead up.  
It was noted that a mobile police speed camera was deployed on Menthorpe Lane on 16<sup>th</sup> November. Clerk to request data as this information may help with the campaign for a 30mph limit in that area.
- ii. Cllr Hemingway gave a highways update to councillors. It was noted that Highways have been filling some of the potholes but concerns raised that this is only a temporary fix.
- iii. Highways have confirmed that the 'Please Drive Slowly' signage for the three entrances to the village are on order. They have agreed to the PC to installing them. Cllr Hemingway to request a 'drive slow' sign on Green Lane.
- iv. Cllr Wint to update councillors on the VAS statistics at the next meeting.
- v. No further update from highways on the damaged verge outside Inglenook on Green Lane.
- vi. A new streetlight outside Plum Tree Cottage (LP18) has been ordered as part of an insurance claim.
- vii. Complaint received regarding parking problems on Green Lane/ Maple Drive junction. Parking infringement advice to be put in Round Up. Cllr Hemingway to request yellow lines at junction.
- viii. Councillors considered action regarding the requests from residents to make the A163 through the village a 30mph zone. A request has been sent to Highways.

#### **24173. Planning Applications:**

- i. Application by Light Valley Solar Limited (the Applicant) for an Order granting Development Consent for Light Valley Solar (the Proposed Development). Councillors raised concerns about the potential increase in traffic / heavy goods vehicles cutting through North Duffield during the two year construction period of this site. Clerk to respond to the inspectorate.

- ii. ZG2024/0914/HPA. 8 Ash Close, North Duffield. Side and rear single storey extension. No comments.
- iii. ZG2024/1181/HPA. 27 Green Lane, North Duffield. Demolition of existing conservatory and erection of single storey rear extension. No comments.

**24174. Ongoing Planning Application:**

- i. NYC Local Plan. No further update.
- ii. Selby Local Plan. No further update at this stage.
- iii. 2024/0119/MWCU. Alleged: Unauthorised construction of large warehouse illuminated at night, visible from A163, machinery noise at Blackwood Pig Farm, Market Weighton Road W, North Duffield. Enforcement investigation ongoing.
- iv. Enforcement reference; 2024/0201/LCOND. Planning ref: 2021/1353/FUL / ZG2023/0559/DOC. Land Adjacent A163 Market Weighton Road North Duffield. The application is to discharge conditions 03 (archaeology), 05 (highways), 08 (construction management plan), 09 (drainage), 10 (drainage), 14 (bin storage and collection) and condition 15 (landscape) of planning permission 2021/1353/FUL Erection of 5 dwellings and associated infrastructure. Planning enforcement notified that path is not still complete despite houses being occupied. Concerns raised about the delays due to NYC Highways officer being unavailable until January 2025.
- v. 2024/0195/LCOND. Loppington House, Main Street. Alleged: Unauthorised Breach of Condition 6 of CO/1987/0333 relating to an overgrown hedge. No update from NYC.
- vi. ZG2024/0508/HPA. Ivy Cottage, Market Weighton Road W, North Duffield. Erection of shed (retrospective). Still awaiting decision.

**24175. Planning Decisions:**

- i. ZG2023/1302/FUL. Land At The Paddocks, York Road. Erection of 1No. self-build detached dwelling with solar panels and detached garage with associated parking. Permission granted.

**24176. Public time:**

- i. Member of the public gave an update on item 24174iv and 24174vi. No progress expected until January 2025.

**24177. Financial matters:**

- i. Resolved to donate £550 to Skipwith Church annual funding request to support the printing of Round Up and the upkeep of the churchyard.
- ii. Resolved to donate £450 towards the Christingle service transport.
- iii. Finance report noted and transactions approved for payment:

Account balance and reconciliation:

		Current Account	Savings Account
a.	<b>Account balances as at 1<sup>st</sup> November 2024</b>	<b>£2785.37</b>	<b>£26164.89</b>
b.	<b>Transactions made since last meeting (approved at the last meeting):</b>		
	S Look; Clerks Oct expenses	-£60.20	
	York Landscapes; October village maintenance	-£657.60	
	M Patten; notice board expenses	-£26.00	
	R Hemingway; donkey refurb expenses	-£77.46	
	Tiger print; Christmas fayre flyers	-£43.00	
c.	<b>Payments made since the last meeting under clerks delegated powers:</b>		
	S Look; Clerks Nov Salary	As agreed	
	Unity; service charge	-£5.40	
	Autela; clerks payroll Aug-Nov 2025	-£75.05	
	JRB Enterprise; dog bin bags	-£130.26	
	D Wint; tealights and microphone	-£43.98	
	S Look; Christmas Lights from Festive Lights	-£309.50	
	J Clark refund for Christmas fayre charge	-£20.00	
	Parish Online; new gov.uk website and email addresses	-£364.80	
	S Look; salary adjustment and back pay	As agreed	
	D Wint; wildlife camera	-£39.99	
d.	<b>Receipts since the last meeting:</b>		

	HMRC; VAT refund		£1209.09
	Christmas fare income	£90.00	
	Skip refund	£216.00	
e.	<b>Internal transfer:</b>	£3000.00	-£3000.00
f.	<b>Account balances as at 29<sup>th</sup> November 2024</b>	<b>£3545.97</b>	<b>£24373.98</b>
g.	<b>To approve the following payments:</b>		
	S Look; Clerks Nov expenses	-£60.20	
	St Helens Church; Round Up / Churchyard annual donation	-£550.00	
	North Duffield School; Christingle transport donation	-£450.00	
	R Hemingway; tables for village events	-£84.50	
	R Arrand; Christmas event reindeer and lights	-£165.92	

It was resolved to approve the above payments.

**24178. Village Green and Maintenance:**

- i. Update given on the Christmas fayre. The tombola raised £125 towards the Christmas lights fund. Clerk to contact DIY Marquees about the damaged roof rivets. The Parish Council would like to thank the following: all the volunteers who helped with the organisation of the event; the stall holders; the Kings Arms and all the people who came to support the event; North Duffield Dragons for donating bacon sandwiches to the volunteers who helped setting up the marquee; David Simpson for providing the straw bales; the Arrand family for decorating and arranging Santas transport; Santa and his helpers; Anytime Skips for kindly providing the skip; Skipwith Brownies / Rainbows for helping refurbish the donkey for the nativity.  
The date for the summer fayre has been set for Saturday 5<sup>th</sup> July 2025.
- ii. Cllr Hemingway gave an update on items on the village 'to do' list.
- iii. No further update on the plans for the wildflower meadow on the village green.
- iv. No further update on the Nature Recovery initiative. Defer until Spring.
- v. Received an update on the renovation of the circular bench on the village green. Budget of £400 agreed. Resolved to purchase a plaque to recognise that it has been refurbished by Stan.

**24179. Correspondence:**

- i. YLCA White Rose Update and training dates noted.
- ii. No nomination made to attend the Royal Garden Party 2025.
- iii. North Yorkshire Council Parish Liaison: Parish Update November 2024 noted.
- iv. Report of a fly tipping offence on Menthorpe Lane. This has been reported to NYC. Clerk has emailed them to try and find out what action has been taken but no response received to date.

**24180. Parish Online software:**

- i. The GIS (Geographic Information System) is now up and running.
- ii. Clerk has started the process to change the Parish Council domain and website to gov.uk.

**24181. Meeting closure to members of the public:**

- i. The date for the next monthly meeting to be held at 7pm on Thursday 9<sup>th</sup> January 2025 in the Schoolroom of North Duffield Methodist Chapel.

**Part 2**

**24182. Confidential business:** Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

**24183. Budget requirements for 2025-26:**

- i. Councillors considered and agreed the arrangements for Village Maintenance contract for 2025/26. To confirm quote at the January meeting.
- ii. Councillors considered expenditure for 2025/26 in preparation for the December budget meeting. Resolved to set the precept at £22,800.00 which is a 4.2% increase on 2024/25.
- iii. Clerk to contact the person who damaged the flagpole as remaining repair balance is still outstanding.

Meeting closed at 20.40.

Signed: (Chairman)  
Date: